



# E-TEAM

*Together Everyone Achieves More*

**ENCINO ELEMENTARY E-TEAM BOARD MEETING  
AGENDA  
May 13, 2024  
6:30pm**

[Zoom Link:](#)

<https://us02web.zoom.us/j/2274947678?pwd=V3hFSVdEM3k1RzB0cVdKNk9rMzF4Zz09>

**Meeting ID: 227 494 7678**

**Passcode: ETEAM**

- I. **Welcome /Call to Order** - *Rachel Wagner, President*
- II. **Roll Call/Establish Quorum** - *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
- III. **Minutes (ACTION ITEM) April 15, 2024** - *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
- IV. **Principal's Update** - *Dr. Amy Besser, Principal*
- V. **Teacher Advisor Update** - *Rachael Suarez, 5th Grade Teacher*
- VI. **Election of 2024-2025 Board Members (ACTION ITEM)** - *Rachel Wagner, President*  
Approve New Grade Level Advisors, Rec Secretaries, Fundraising VP's
- VII. **President's Report** - *Rachel Wagner, President*

**Executive Board Updates (5 minutes each)**

- VIII. **Treasurer Report/Financial Update** - *Ellie Sweeney & Karen Bayless, Co-Treasurers*
- IX. **Fundraising** - *Haylee-Rae Averill & Sanaz Jedian, Co-VP Fundraising*

- X. Student Services** - *Bethann Anderson & Rachel Lewis, Co-VP Student Affairs & Services*
- XI. E-Team Website/Newsletter/Social Media** - *Jackie Kaufman & Kathleen Fong, Co-Corresponding Secretaries*
- XII. Grade Level Advisor Updates (3 minutes each)**
- 5th Grade Advisor- *Maggie Young*
  - 4th Grade Advisor - *Michelle Rosenfield*
  - 3rd Grade Advisor - *Helen Pizzo & Liz Rodol*
  - 2nd Grade Advisor - *Sabrina Bonang & April Wish*
  - 1st Grade Advisor - *Cara Himmel & Alicia Pagliaro*
  - Kindergarten Advisor - *Laura Moss*
  - TK Advisor- *Megan Earhart*

**XIII. Guest Comments**

**XIII. Agenda Recommendations for Next Meeting**

**XIV. Adjournment**

**Next Meeting: Special Budget Meeting/Planning Retreat June TBD**