



ENCINO ELEMENTARY E-TEAM BOARD MEETING MINUTES 2024-2025

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MEETING – November 18, 2024**

DRAFT – SUBJECT TO FINAL APPROVAL

November 18, 2024

I. Welcome /Call to Order - Bethann Anderson on behalf of Rachel Wagner, President

6:33PM

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Absent ▾	5TH GRADE ADVISOR	Nydia Pineda	Absent ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Absent ▾	4TH GRADE ADVISOR	Beth Belew	Present ▾

CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parnass	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾
CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Absent ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Absent ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Present ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Absent ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Present ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Present ▾
SPECIAL GUESTS	Ms. Lopez		TK GRADE ADVISOR	Reee Begley	Absent ▾
			TK GRADE ADVISOR	Valana Bright	Present ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) October 21, 2024 – Sarah Burwick & Steven Mizrahie
Co-Recording Secretaries

- Rachel L moves to approve, Ms. Z seconds. Minutes approved..

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- Make sure teachers know times of holiday performance and which performance to try to come to
- Turkey Trot encouragement

V. Principal's Update - Dr. Amy Besser, Principal

- *Second reporting period which runs through Feb. 28*
- *Parent teacher conferences went great*
- *4 days until Thanksgiving break! Then 3 weeks until winter break*
- *Biggest thing on forefront is phone free school day initiative*
 - *Intent is to support mental health and well being*
 - *Research shows excessive phone and social media use is horrible for kids*
 - *Policy will be implemented February 2025.*
 - *Charter leadership will handle details*
 - *Existing policy: phones need to be turned off and remain in the student backpack through the entire school day, which includes after school programs.*
 - *New policy: students can only use it before or after school. Devices turned off and stored away.*
 - *Policy also applies to smart watches. Will need to be turned off and put away.*
 - *There are protocols for emergencies, enforcement, etc.*

VI. President's Report - Bethann Anderson on behalf of Rachel Wagner, President

- **STEM Lab/ Stem N More**
 - Haven't heard anything from them. Ms. Zuckerman talked to third grade teachers. One of them had reached out.
 - Rachel L.: Do we have phone numbers? Maybe a call would be more efficient.
 - Lopez: second grade loved them. But grades 3-5 have a different instructor.
- **Turkey Trot –**
 - Do volunteers need to be LAUSD approved? Yes. Parents watching will get visitor badge but actually volunteering need to be approved. Ms. Sheryl and aide will be checking people in at Addison gate, visitors stickers. We will make sure they also have visitor badges.
- **Field Trips –** Teachers request through field trip system. The office coordinates bussing and other logistics. Teachers have been trained on system. Romero has requested one. Can eteam have access? Besser: We will notify you when they get approved.

- Outdoor learning spaces – let's revisit because we did fundraise for it.
- Fundraising holiday grams – is the student council doing them like boo grams? Barkle says just boo and valentine's day. So if we wanted to do a holiday gram thing thats up to us. Dr. B met with Rachel and asked to make a plan.
- Ok with the plan for selling candy to be delivered to classes? Dr. B: write a proposal and email her.
- Holiday performance –
 - Dr. B: Ms. Boccuzzi reached out for help with speaker type stuff and decorations.
 - Previously it was Ms. Rebolledo and Mr. R and Ms. Suarez.
 - We have some stuff in storage, just need help to hang them and decorate.
 - Ms. Z: let's make a schedule now.
- Tables – ready to go, not heard when they will start the project.

Executive Board Updates (approx. 5 minutes each)

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Bank account balances
 - Checking: \$154,557.83
 - Savings: \$200,853.07
- Halloween \$11k and change profit from Halloween carnival. Having it on a Saturday

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- *TT: 49k! 11k left to go! We already got the powder and are ready to go.*
- *We are packing up prizes Wednesday night.*
- *Students who opt out of powder can go in an inner loop. If you want to be sprayed we will be outside the track.*
- *Powder is washable, blows away easily. Extra set of clothes.*
- *When we get to color run we need all hands on deck. We have signup genius. Two hour slots. Every e team member should sign up for something.*
- *Text everyone. Share it everywhere. We should be able to hit the goal.*
- *After TT we have dippin dots for sale after school.*
- *Upcoming movie night, showing at Laemmle of Hook on January 25.*

- *Couple restaurant nights in December, Sweetfin 3 locations on a Saturday.*
- *Chuck E Cheese on December 16*

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- December 2 drive starts.
- Student council reps are hoping to make announcements during assembly
- After Thanksgiving we will start doing winter teacher gifts.
- Enrichment: session almost over. Ambitious and sending flyers before winter break! New session will start in the second week after break.
- Megan Earhart found a new company to help with beautifying schools. Root, Dana came out, took tons of photos and they will come and provide everything. Date TBD in spring.

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- *Not much to report. If you need social promotion, newsletter or emails let Jackie and Kathleen know and add it to their grid.*
- *Jackie will send standalone emails about our passive fundraising stuff like Minted etc.*

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - *Nydia Pineda & Michelle Rosenfield – Not here*
- 4th Grade Advisors – *Beth Belew & Megan Grossman-Sinclair – No Update.*
- 3rd Grade Advisors - *Sabrina Bonang & April Wish – No Update*
- 2nd Grade Advisors - *Cara Himmel & Alicia Pagliaro – No Update*
- 1st Grade Advisors - *Rebecca Bienstock & Laura Moss – No update*
- Kindergarten Advisors - *Megan Earhart & Lili Pettit – No update*
- TK Advisor- *Renee Begley & Valana Bright – Valana: Mrs. Black wondering about color printer. Rachel L: she gets \$250 from e team each year.*

E-team used to provide each teacher with a color printer. Krantz has a color printer. Now TK is growing and has two classes, but now since 2 and kind of in their own area now they need their own. Mrs. Black should find out and send it to us and the treasurer and we should be able to handle it.

XII. Guest Comments – none

XIII. Agenda Recommendations for Next Meeting – none

XIII. Adjournment

Meeting adjourned 7:40 p.m.

Next Meeting: January 13, 2025