



ENCINO ELEMENTARY E-TEAM BOARD MEETING MINUTES 2024-2025

Table of Contents:

MEETING – September 16, 2024

MEETING – August 19, 2024

DRAFT – SUBJECT TO FINAL APPROVAL

October 21, 2024

I. Welcome /Call to Order - Rachel Wagner, President

6:33 pm

II. Roll Call/Establish Quorum – Sarah Burwick & Steven Mizrahie, Co-Recording Secretaries

EXECUTIVE BOARD		ATTENDANCE	ADVISORY BOARD		ATTENDANCE
PRESIDENT	Rachel Wagner	Present ▾	5TH GRADE ADVISOR	Nydia Pineda	Present ▾
CO-TREASURER	Desirée Stone Davidson	Present ▾	5TH GRADE ADVISOR	Michelle Rosenfield	Absent ▾
CO-TREASURER	Ellie Sweeney	Present ▾	4TH GRADE ADVISOR	Beth Belew	Absent ▾
CO-VP FUNDRAISING	Kristen Kabel	Present ▾	4TH GRADE ADVISOR	Megan Grossman-Sinclair	Present ▾
CO-VP FUNDRAISING	Sara Parness	Present ▾	3RD GRADE ADVISOR	Sabrina Bonang	Present ▾

CO-VP STUDENT SERVICES	Bethann Anderson	Present ▾	3RD GRADE ADVISOR	April Wish	Absent ▾
CO-VP STUDENT SERVICES	Rachel Lewis	Present ▾	2ND GRADE ADVISOR	Cara Himmel	Present ▾
CO-CORRESPONDING SECRETARIES	Kathleen Fong	Absent ▾	2ND GRADE ADVISOR	Alicia Pagliaro	Present ▾
CO-CORRESPONDING SECRETARIES	Jackie Kaufman	Present ▾	1ST GRADE ADVISOR	Rebecca Bienstock	Present ▾
CO-RECORDING SECRETARIES	Sarah Burwick	Present ▾	1ST GRADE ADVISOR	Laura Moss	Absent ▾
CO-RECORDING SECRETARIES	Steven Mizrahie	Present ▾	K GRADE ADVISOR	Megan Earhart	Present ▾
			K GRADE ADVISOR	Lili Pettit	Absent ▾
SPECIAL GUESTS			TK GRADE ADVISOR	Renee Begley	Absent ▾
			TK GRADE ADVISOR		N/A ▾
			PRINCIPAL	Dr. Amy Besser	Present ▾
			TEACHER ADVISOR	Jessica Zuckerman	Present ▾

III. Minutes (ACTION ITEM) August 19, 2024 – Sarah Burwick & Steven Mizrahie
Co-Recording Secretaries

- Jackie moves to approve, Ellie seconds. Motion approved.

IV. Teacher Advisor Update – Jessica Zuckerman, Kindergarten Teacher

- 2:00-2:30PM Dance Party
- Nothing else to note.

V. Principal's Update - Dr. Amy Besser, Principal

- Attendance is a problem and is being addressed.
 - Brag Tags
 - Golden Trophy

- *Absenteeism and trusted adult check-in.*
- *Iready System/Diagnostics*
 - *Tutoring is available for students who need assistance. 6 week intervention.*
- *Working on affiliated charter renewal. February 12 and February 14th are tentative dates for renewal. October 8, 29th and November 19th are also dates to review proposed changes. Jan 16, 2024 CLC will review.*
- *November 4, coffee with the principal. Subject: Cell Phone Free Day. Dr. Besser to invite grade level Chairs to host and discuss what's happening in future Coffee sessions.*
- *November 8th 1st reporting period.*
- *November 12-15 Teacher conferences with parents*
- *December 10, Winter Program*
- *December 11, 8:30AM and 1PM show*

VI. President's Report - Rachel Wagner, President

- *Halloween Carnival to take place on Saturday.*
- *Turkey Trot plans*
- *Annual Pledge status*
- *Restaurant night Successes.*
- *Field Trip(s) not included in future E-team funding, should be pushed to District.*
- *Halloween Support - October 31 8:15 Ms. Schwimmer to update.*
- **Volunteer Policy**
 - *Needs to be approved by Dr. Besser.*
 - *Steven suggested a computer based system - Lobbytrack or like. Can print ID cards and also send approval emails to authorizing staff.*
- **Stem Lab**
 - *3rd-5th Grade teachers' status was not positive. Program not rigorous enough.*
 - *Academic notes are not aligned with the program.*

- E-team/Besser to coordinate with Stem and More.

Executive Board Updates (approx. 5 minutes each)

VII. Treasurer Report/Financial Update - Desiree Stone & Ellie Sweeney Co Treasurers

- Bank account balances
 - Checking: \$171,015.19
 - Savings: \$200,846.35
- Tie dye event yielded 1700 pus.
- 53k Pledged so far, 9k is not included.
- 70k in individual contributions.

VIII. Fundraising - Kristen Kabel & Sara Parnass, Co-VP Fundraising

- *Coral Tree event - 3k*
- *Shake Shack - 750*
- *Regal theater*
- *Second pizza friday*
- *Remind people that lowest level of Annual Pledge gets halloween tickets!*

IX. Student Services - Bethann Anderson & Rachel Lewis, Co-VP Student Services

- E-choices possibly offer another evening for parents.
- Enrichment (Beautification Lanai) \$10,500 Session 1.
- Working with Dr. Besser for parent ed night on echoices
- There is confusion between Computer Wise and the Enrichment programs.
- Beautification: holding pattern, planters, waiting to hear from companies, waiting to hear from Dr. Besser re painting tables and benches. We have the correct colors on hand.

X. E-Team Communications - Kathleen Fong & Jackie Kaufman & Co-Corresponding Secretaries

- *Photo uploads: We want more representation for families for yearbook, if you attend you can upload.*

XI. Grade Level Advisor Updates (approx. 3 minutes each)

- 5th Grade Advisors - *Nydia Pineda & Michelle Rosenfield* – *Graduation Party planning w/Besser*
- 4th Grade Advisors – *Beth Belew & Megan Grossman-Sinclair* –*No Update.*
- 3rd Grade Advisors - *Sabrina Bonang & April Wish* – *No Update*
- 2nd Grade Advisors - *Cara Himmel & Alicia Pagliaro* – *No Update*
- 1st Grade Advisors - *Rebecca Bienstock & Laura Moss* – *No update*
- Kindergarten Advisors - *Megan Earhart & Lili Pettit* – *no update*
- TK Advisor- *Renee Begley* – *n/a*

XII. Guest Comments – none

XIII. Agenda Recommendations for Next Meeting – none

XIII. Adjournment

Meeting adjourned 7:40 pm

Next Meeting: November 18, 2024