



**ENCINO ELEMENTARY E-TEAM BOARD MEETING
AGENDA
August 21, 2023
6:30pm**

[Zoom Link:](#)

<https://us02web.zoom.us/j/2274947678?pwd=V3hFSVdEM3k1RzB0cVdKNk9rMzF4Zz09>

**Meeting ID: 227 494 7678
Passcode: ETEAM**

- I. Welcome /Call to Order** - *Rachel Wagner & Christina Stenman, Co-Presidents*
 - II. Roll Call/Establish Quorum** - *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
 - III. Minutes (ACTION ITEM)** - **May 15, 2023**, *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
 - IV. Principal's Update** - *Dr. Amy Besser, Principal*
 - V. Teacher Advisor Update** - *Rachael Suarez, 5th Grade Teacher*
 - VI. Presidents' Report-** *Rachel Wagner & Christina Stenman, Co-Presidents*
 - **2023-2024 Executive & Advisory Board Members (ACTION ITEM)**
 - **E-Team Board Meeting Norms & Member Code of Conduct (ACTION ITEM)**
 - VII. 2023-2024 Proposed E-Team Budget (ACTION ITEM)** - *Rachel Wagner & Christina Stenman, Co-Presidents*
- Executive Board Updates - 5 Minutes Each**
- VIII. Treasurer Report/Financial Update** - *Ellie Sweeney & Karen Bayless, Co-Treasurers*
 - IX. Fundraising** - *Haylee-Rae Averill & Sanaz Jedian, Co-VP Fundraising*
 - X. Student Services** - *Bethann Anderson & Rachel Lewis, Co-VP Student Affairs & Services*
 - XI. E-Team Website/Newsletter/Social Media** - *Jackie Kaufman & Kathleen Fong, Co-Corresponding Secretaries*

Advisory Board Updates - 3 minutes each

XII. Grade Level Advisor Updates

- 5th Grade Advisor- *Maggie Young*
- 4th Grade Advisor - *Michelle Rosenfield*
- 3rd Grade Advisor - *Helen Pizzo & Liz Rodol*
- 2nd Grade Advisor - *Sabrina Bonang & April Wish*
- 1st Grade Advisor - *Cara Himmel & Alicia Pagliaro*
- Kinder - *Laura Moss*
- TK - *Danielle Taklender*

XIII. Guest Comments (*speakers limited to 3 min each*)

XIII. Agenda Recommendations for Next Meeting

XIV. Adjournment

Next meeting September 18, 2023 at 6:30 pm via Zoom