



# E-TEAM

*Together Everyone Achieves More*

**ENCINO ELEMENTARY E-TEAM BOARD MEETING  
AGENDA  
January 22, 2024  
6:30pm**

**Zoom Link:**

**<https://us02web.zoom.us/j/2274947678?pwd=V3hFSVdEM3k1RzB0cVdKNk9rMzF4Zz09>**

**Meeting ID: 227 494 7678**

**Passcode: ETEAM**

- I. **Welcome/Call to Order** - *Rachel Wagner, President*
- II. **Roll Call/Establish Quorum** - *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
- III. **Minutes (ACTION ITEM) – November 13, 2023**, *Kristen Kabel & Sara Parnass, Co-Recording Secretaries*
- IV. **Principal's Update** - *Dr. Amy Besser, Principal*
- V. **Teacher Advisor Update** - *Rachael Suarez, 5th Grade Teacher*
- VI. **President Report** - *Rachel Wagner, President*

**Executive Board Updates – (5 Minutes each)**

**VII. Treasurer Report/Financial Update** - *Ellie Sweeney & Karen Bayless, Co-Treasurers*

**VIII. Fundraising** - *Haylee-Rae Averill & Sanaz Jedian, Co-VP Fundraising*

**IX. Student Services** - *Bethann Anderson & Rachel Lewis, Co-VP Student Affairs & Services*

**X. E-Team Website/Newsletter/Social Media** - *Jackie Kaufman & Kathleen Fong, Co-Corresponding Secretaries*

**Advisory Board Updates – (3 minutes each)**

**XI. Grade Level Advisor Updates**

- 5th Grade Advisor- *Maggie Young*
- 4th Grade Advisor - *Michelle Rosenfield*
- 3rd Grade Advisor - *Helen Pizzo & Liz Rodol*
- 2nd Grade Advisor - *Sabrina Bonang & April Wish*
- 1st Grade Advisor - *Cara Himmel & Alicia Pagliaro*
- Kinder Advisor - *Laura Moss*
- TK Advisor - *Megan Earhart*

**XII. Guest Comments (*speakers have 3 minutes each*)**

**XIII. Agenda Recommendations for Next Meeting**

**XIV. Adjournment**

Next meeting February 12, 2024 (week earlier due to President's Day) at 6:30 pm Zoom

*\*E-Team is a parent volunteer 501(c)(3) Non-Profit - PTO for Encino Elementary Charter School Tax ID#54-212-1912*