



ENCINO ELEMENTARY E-TEAM BOARD 2019-2020

AGENDA

Feb 28, 2022

6:30pm

Zoom Link:

<https://us02web.zoom.us/j/2274947678?pwd=V3hFSVdEM3k1RzB0cVdKNk9rMzF4Zz09>

I. Welcome/Call to Order - Morgan Smith, President – Call to order at 6:31 pm

II. Roll Call/Establish Quorum- Helen Pizzo, Recording Secretary

Executive Board (10):	Present (P) or Absent (A)	Advisory Board (9):	Present (P) or Absent (A)
Morgan Smith, Co-President	P	Deborah Levinrad, Co-5th Grade Advisor	P
Co-President – vacant position		Gelila Hurwitz, Co-5th Grade Advisor	P
Jamie Grossman, Co-Treasurer	P	4th Grade Advisor – vacant position	
Co-Treasurer – vacant position		Armineh Schmit, 3rd Grade Advisor	P
Helen Pizzo, Recording Secretary	P	Lauren O’Connell, Co-2nd Grade Advisor	P
Laila Parsi, Co-Corresponding Secretary	P	Megan Ruthchild, Co-2nd Grade Advisor	P
Michelle Leonard, Co-Corresponding Secretary	P	Liz Rodol, 1st Grade Advisor	P
April Wish, Co-VP Fundraising	P	Rachel Lewis, Kinder/TK Advisor	P
Alex Wolfe, Co-VP Fundraising	P	Rachael Suarez, Teacher Advisor (5th grade)	P
Sanaz Jedian, Co-VP Student Affairs & Services	P	Jennifer Haws, Principal	P
Ellie Sweeney, Co-VP Student Affairs & Services	P		

III. Minutes - Minutes from 1/24/2022 Meeting - motioned by Jamie to approve, Gelila second the motion. Minutes approved.

IV. Principal's Update - Ms. Jennifer Haws, Principal

- Kids continue to wear a non-cloth mask; majority of kids are choosing to wear mask during recess and outdoors despite that it's no longer required outdoors. Lifting indoor masking mandate TBD – awaiting word from LAUSD.
- COVID cases continue to decline
- SBAC coming up in May – will send more info home (grades 3-5)
- Charter board meeting tomorrow to approve budget for next school year
- Looking into hiring a coordinator, intervention teacher for next school year
- Open house will be in person at the school – 1 hour event

V. Teacher Advisor Update - Rachael Suarez, 5th Grade Teacher – no new updates

VI. Treasurer Report- Financial Update - Jamie Grossman

- Bank Balances: Checking: \$335,802.91 Savings: \$100,745.76
- Budget / P&L Review
 - Working with Jen Hatton, former parent at ECES ETEAM treasurer, on Quickbook
 - Aug 1, 2021 – Feb 28, 2022: Income: \$265,161; Costs: \$76,709; Gross \$188,452 (Non-LAUSD teacher \$70,120; Education-related expenses \$11,391; General operating expenses \$13,965 → Net operating income \$93,142)

VII. President's Report - Morgan Smith, President

- Recruitment for next year's board; election in May. Do one morning event (coffee cart) and one evening event to talk to parents about ETEAM. During school hours, needs COVID test and vaccination; after school hours, no need for COVID test and vaccination.
- Will be recruiting for: grade level advisors, co-president, co-treasurer

VIII. Fundraising - April Wish & Alex Wolfe, Co-VP Fundraising

- Leprachaun Crafternoon with gold hunt – Sat March 12, 2022 at Los Encinos Park
- Considering end of year movie night – hold at school?
- Enrichment: Net \$18,000 with recent session

IX. Student Services - Sanaz Jedian & Ellie Sweeney, Co-VP of Student Affairs & Services

- Emergency kits ordered and will be delivered 3/4/22
- Consider beautification day on a weekend – will double check to make sure it is ok

X. E-Team Website/ Social Media Sites – Laila Parsi & Michelle Leonard, Co-Corresponding Secretaries

- Website updated with info for: yearbook, Leprechaun gold hunt, annual pledge, spirit wear inventory (consider adding shorts, sweatpants in the future)

XI. Grade Level Advisor Updates

- 5th Grade Advisor- *Deborah Levinrad & Gelila Hurwitz*
 - Universal Studios last weekend went very well – Thanks, Gelila!
 - Camp Keystone, May 19, 2022
 - Graduation, June 8, 2022
 - Dance Party, June 8 or 9, 2022
- 4th Grade Advisor - Vacant
- 3rd Grade Advisor - *Armineh Schmit* – no new updates
- 2nd Grade Advisor - *Lauren O'Connell & Megan Ruthchild* - no new updates
- 1st Grade Advisor - *Liz Rodol* - no new updates
- Kinder /TK Advisor - *Rachel Lewis* - no new updates

XII. New Business

- More shaded areas on playground
 - Would like to get more shade covering the exposed play structure
 - Needs to be installed by LAUSD, and is quite expensive with previous quotes (over \$20K)
 - Any way to get some canopies to provide more shaded areas?
 - Consider the cost of providing shaded areas as a fundraising goal for Gala (raise the paddle)

XIII. Agenda items for next meeting and confirm next meeting date

March 21, 2022

XIV. Adjournment - 8:01 pm, motioned by Morgan